



**STATE OF HAWAII**  
**HAWAII EMPLOYER-UNION HEALTH BENEFITS TRUST FUND**

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November 25, 2009

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Mr. Randy Perreira  
Executive Director  
Hawaii Government Employees Association  
888 Miliilani St., Suite 602  
Honolulu, HI 96813-2991

Mr. Dayton Nakanelua  
State Director  
United Public Workers  
1426 N. School Street  
Honolulu, HI 96817

Dr. J.N. Musto  
Executive Director  
University of Hawaii Professional Assembly  
1017 Palm Drive  
Honolulu, HI 96814

Dear Messrs. Perreira and Nakanelua and Dr. Musto:

This is in response to your letter (11/10/09) to me expressing concerns about the current EUTF Open Enrollment process. At a special meeting held on November 23, 2009, the EUTF Board of Trustees took actions designed to: (1) give employees sufficient time to evaluate their options and submit their open enrollment forms; (2) provide EUTF staff sufficient time and additional resources to complete processing of open enrollment forms prior to the effective date of the enrollment changes; and (3) set the record straight for EUTF employee-beneficiaries and the public.

A brief explanation of each of the Board's decisions follows:

**1) Extension of Open Enrollment deadline to December 7.**

**Employees now have one (1) additional week to review their choices, get more information and submit their enrollment forms to their personnel offices.** Four (4) additional benefit fairs have been scheduled to provide information and assistance to employees who need help.

**2) Delay of effective date of changes resulting from Open Enrollment to February 1, 2010.**

**Current plans and plan enrollments will remain in effect through January 31, 2010, with the new 80/20 plan and all enrollment changes taking effect on February 1, 2010.** The EUTF staff will have an additional month to process forms, so that when the new plan and changed enrollments

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go into effect on February 1, 2010, insurers and plan administrators will have the necessary eligibility files and payroll deductions will reflect the correct amounts. I am confident that this extra time, combined with additional staff resources will enable the EUTF staff to complete work on the open enrollment.

**3) Authorizing hire of temporary workers to address EUTF workload issues.**

A one-month extension alone is not sufficient to ensure timely processing of enrollment forms. At the Governor's suggestion, the Board of Trustees has authorized me to hire temporary workers to assist with the current backlog and with open enrollment processing. If the EUTF is able to bring on temporary help, and combined with assistance that has been promised by insurers and plan administrators, the work can be completed by February 1, 2010.

**4) Setting the record straight.**

The press statement authorized by the Board of Trustees is enclosed. The back up documentation for the press statement can be accessed at the EUTF web site at <http://eutf.hawaii.gov>. The EUTF is confident that the facts speak for themselves and the goal of the press statement is to enable EUTF employee-beneficiaries to make informed decisions based on accurate information.

Thank you for your interest in and support of the EUTF.

Sincerely,



Jim Williams  
Administrator

Enclosure

c: Board of Trustees  
Director of Finance